

THURSDAY, 28 MARCH 2019

**REPORT OF THE HEAD OF AUDIT & GOVERNANCE**

**INTERNAL AUDIT CHARTER & PLAN 2019/20**

**EXEMPT INFORMATION**

None

**PURPOSE**

To advise Members of the Internal Audit Charter and Plan for 2019-20, and to provide members with assurance on the appropriate operation of Internal Audit.

**RECOMMENDATIONS**

It is recommended that:

1. The Committee endorses the attached Internal Audit and Plan 2019-20 and raises any issues it deems appropriate.

**EXECUTIVE SUMMARY**

Internal Auditing is an independent, objective, assurance and consulting activity designed to add value and improve an organisation's operations. It helps an organisation accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes (IIA – UK & Ireland).

The consideration and approval of an appropriate Internal Audit Charter and Plan by Members is an important element in providing assurance to the organisation that adequate arrangements are in place to provide the expected independent, objective opinion. The Charter complies with the Public Sector Internal Audit Standards (PSIAS) which came into effect on 1<sup>st</sup> April 2013.

In accordance with good practice, the Head of Audit & Governance has consulted members of Corporate Management Team, to ensure current and proposed developments/projects and risks are identified, and have built these into an evaluation of the priority of the different potential areas for audit review. This evaluation results in an Audit work plan for the financial year which constitutes the main operational delivery of the Internal Audit Service. The Audit Plan is attached at **Appendix B**. The Internal Audit Charter sets out how the service proposes to meet statutory and professional requirements and how the service will be delivered. The Charter is attached at **Appendix A**.

Members will recall that the Committee's Terms of Reference include the function "to receive, but not direct, internal audit's plan". This report aims to provide members of the Committee with such an opportunity.

## **RESOURCE IMPLICATIONS**

None

## **LEGAL/RISK IMPLICATIONS BACKGROUND**

If a thorough risk-assessed, adequately-resourced audit plan is not in place the Authority will fail to comply with statutory requirements and will not be able to provide the appropriate assurance on the internal control environment. Internal Audit has reviewed the risks to the effective delivery of its functions and has in place appropriate steps to ensure delivery.

## **EQUALITIES IMPLICATIONS**

None

## **SUSTAINABILITY IMPLICATIONS**

None

## **BACKGROUND INFORMATION**

None

## **REPORT AUTHOR**

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## **LIST OF BACKGROUND PAPERS**

None

## **APPENDICES**

Appendix A – Internal Audit Charter  
Appendix B – Internal Audit Plan 2019-20